

2002-2003 CCML ANNUAL REPORTS

SUBMITTED BY JENNY GARCIA

This year we saw fewer membership and Executive Committee Meetings, although officers and committee members communicated frequently online. I would like to thank all the members who have worked diligently throughout the year to meet the objectives of CCML. Special thanks goes to Margaret Bandy, President-Elect, who did an excellent job of hosting the Executive Committee meetings and organizing the Membership Meetings. I would also like to thank Daphne Hyatt, Treasurer and Marianne Morrison, Secretary and the Committee Chairs and members and appointed officers who volunteered their time and efforts for the benefit of all the members. A special thank you is extended to Liz Alme, after stepping into my shoes and planning the membership meetings last year in my absence, continues to volunteer her time representing CCML at CLPAC. The upcoming year promises to be another successful, challenging year and I am excited about the leadership that our new President Margaret Bandy and President Elect Lynne Fox will bring over the next year. BJ Croall has already assumed her duties as Treasurer and Eleanor Talmage will be Secretary. The following reports summarize the hard work that the committees have accomplished throughout the year.

President-Elect

Submitted by Margaret Bandy

Thanks to Liz Alme, Barbara Wagner, Lynne Fox, and Glenn Pflum, the President-elect had very little to do for the 2002-2003 membership meetings. This was the first year of the new CCML membership meeting schedule, with a reduction in the number of meetings to 3 regular meetings and 1 annual meeting scheduled.

The Annual Meeting was held April 24, 2002, at Denison Memorial Library, and featured an interactive tele-video conference so members in Pueblo and Grand Junction could participate. A panel featuring several Denison librarians brought the members up to date on several new initiatives. Sandi Parker, Head of Reference Services, discussed Denison Memorial Library's Virtual Reference service. Catherine Reiter, Head of Resource Services, talked about what's new in Interlibrary Loan, including EFTS, the electronic ILL billing/payment system available to DOCLINE libraries, and Denison's plan to eliminate ILL lending credits in 2003. Lisa Traditi, Head of Education and LRC, discussed the use of their wireless Internet service and their Personal Digital Assistants (PDA's). Stephanie Weldon, NN/LM-MR Consumer Health Coordinator and Colorado Liaison, described the NN/LM and MR regional plans.

Liz Alme coordinated the program, Lynne Fox coordinated the videoconference, and Daphne Norsworthy arranged the catering. Janet Nelson and Margaret Kleszynski were the site coordinators for Grand Junction and Pueblo, respectively. NN/LM-MR supported the videoconferencing costs, Majors assisted with lunch, and MD Consult provided refreshments.

The September 26, 2002 meeting was organized by Liz Alme and held at the Denver VA Medical Center. Joe Gal, PhD, Professor of Medicine, Pharmacology and Pathology at the University of Colorado School of Medicine and Director, TDM-Toxicology Laboratory at the University of Colorado Hospital, presented a program on his recent research on chirality or "Handedness." Members were fascinated with the slides of his stamp collection, which was based on his interest in chirality. Dr. Gal provided an explanation of the role of chirality in pharmacology.

Members traveled to Brighton Public Library for the November 20, 2002 meeting organized by Barbara Wagner and Lynne Fox. Dodie Stewart, librarian at Brighton, told about the joint project

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of the Platte Valley Medical Center and the Brighton Branch Public Library to set up a Community Health Resource Center in the public library. Dodie's enthusiasm inspired the members to pursue links between public and health sciences libraries.

As promised, Glenn Pflum organized the February 26, 2003 meeting at Craig Hospital. The meeting took place in the new education center. Denny O'Malley, President of Craig, told the members about the history and mission of the award-winning rehabilitation hospital. Denny and two of his associates also took the members on a tour of Craig, showing some of the range of programs and activities available to patients and families.

Many thanks to all the officers and members of CCML who helped put together the wonderful programs of the past year.

Education Committee

Submitted by BJ Croall

MEMBERS:

BJ Croall, Chair; Margaret Kleszynski, Susan Osborn, Sandi Parker, Dorothy Struble, Ellie Talmage

The committee met twice during the year: June 26, 2002, at Medical Toxicology, and on September 26, 2002, at the Cherry Creek Macaroni Grill restaurant. All other business was conducted by phone or e-mail.

PROFESSIONAL DEVELOPMENT FUND:

Ellie Talmage publicized the fund's availability in an issue of Council Quotes. No requests were received for this fund.

ISABELLE T. ANDERSON COLLECTION:

Please see Sandi Parker's column in this issue of Council Quotes for titles added this year.

CCML MEETING EDUCATION EVENTS:

Several of our talented CCML members kindly shared their expertise with us at our three general meetings: Joyce Condon presented "Evidence-Based Medicine" Sept.26 at the VA Hospital; Lynne Fox presented "Productivity in the Palm of your Hand" Nov. 20 at the Brighton Public Library ; and Stephanie Weldon presented information from NLM, NN/LM and NCBI on Feb. 26 at Craig Hospital. Lisa and Frank Traditi will present an abbreviated version of their CE class "Creating Influence: Getting What you Want" at our Annual Meeting.

CONTINUING EDUCATION:

CCML members were surveyed via e-mail for CE course preferences. Based on that survey, we offered an MLA CE course (8 credit hours), "Evidence-Based Librarianship", taught by Dr. Jonathan Eldredge of the University of New Mexico Health Sciences Library and Informatics Center on March 13, 2003. Thirty of our members attended the class at Exempla St. Joseph Hospital. Evaluation forms reflected a high level of satisfaction with the instructor and the class.

AHIP membership information was added to the CCML website thanks to Ellie Talmage and Lynne Fox.

BJ Croall wrote a "Education Matters!" column for each issue of Council Quotes, listing

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upcoming educational opportunities that might be of interest to members.

CCML members have formed two Special Interest Groups (SIGs): Evidence Based Medicine, Joyce Condon, coordinator, and the Colorado Consumer Health Information Librarians, Stephanie Weldon, coordinator. The Education Committee commends and supports these new groups.

Internet Committee

Submitted by Lynne Fox

Lynne Fox, Chair, Mary Walsh, List Owner, Members: Barb Griss (2002), Jeff Kuntzman (2002), Catherine Reiter (2003), Debbie Weaver (2003)

The Internet Committee maintained and enhanced the www.ccmlnet.org web site this year by adding links to a searchable Journal Locator database, the Colorado Consumer Health Information Librarians page, an AHIP information page, and the Brandon Hill collection development lists.

Content was added to the web site. Portable Document Format (pdf) files for the 1977, 1985, 1990, 1992, 1997, and 1999 Library Surveys were uploaded to provide an online history of the survey results. A zip file format of the Journal Locator was made available to members for download.

In 2002 the Council Quotes editor began making a pdf version of the newsletter available on the web site. This saves programming time, and provides an electronic copy of the Council Quotes that duplicates the layout and design of the printed version. For the first time in 2002 the CCML directory was available online in pdf format. The elimination of print directory saved CCML approximately \$700-800 in publishing costs. Sue McGuinness and Amanda Enyeart were instrumental in creating the Access report that is the basis of the Directory file.

The following web pages were updated in 2002-2003:

- ILL Resources
- Annual Operating Plan
- Bylaws & Mission
- Committees
- Member Email Directory
- Treasurer's Report
- Presentations & Papers
- Other Organizations & Resources
- Annual Reports
- Calendar
- Meeting Minutes
- Officers
- Continuing Education Opportunities

The CCML listowner, Mary Walsh, reports that the list is working exactly as intended. The software and Internet resources for this free service continue to be provided by one of the UCHSC campus network employees. We have been reassured that there are no plans to discontinue our access to this in the coming year.

Membership Committee

Submitted by Amanda Enyeart

Members: Liz D'Antonio-Gan, Amanda Enyeart (Chair and Database Coordinator), Julie Gaston, Stephanie Weldon.

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CCML membership peaked at 108 members for 2002-03. The committee anticipates steady membership numbers for the upcoming year. This year, the Membership Committee revised the CCML informational brochure. All of the content areas were evaluated and updated where necessary. New brochures should be produced in the 2003-04 year with the approval of the Executive Committee. The membership directory was published in PDF format on the CCML website for the first time this year with the help of Sue McGuinness and the Internet Committee's Lynne Fox. This directory replaced the paper versions that were distributed previously.

EBM SIG Committee

Submitted by Joyce Condon

The CCML special interest group for evidence-based healthcare held their initial meeting in May 2002. Our group decided to meet bimonthly. Topics of interest included development of an EBHC resource page and/or EBM tutorial, discussion of EBHC concepts and principles to gain a better background knowledge, evaluating quality filters, and applying EBHC processes to nursing. At the September meeting Martha Burroughs gave us an excellent orientation on how the Rocky Mountain Workshops on How to Practice Evidence-Based Health Care are organized and conducted. She summarized the particulars for the 4th conference at Keystone in terms of structure, role of facilitators, types of attendees, reactions to the problem-based learning technique, and effectiveness of pre-conference sessions on epidemiology, statistics, and searching skills.

At the September CCML meeting Joyce Condon took CCML members on a virtual tour of Bath, Oxford and York while demonstrating the EBHC tutorial she developed for her Oxford project. She shared tips on techniques for quickly appraising an article. At the January 2003 meeting SIG members discussed strategy and goals for 2003. We plan to discuss and evaluate articles on EBHC, evaluate quality filters, and develop EBMSIG pages on the CCML web site including a resource page. Watch for an article in the next CQ announcing the development of these pages on the CCML web site.

Consumer Health SIG

Submitted by Stephanie Weldon

The Colorado Consumer Health Information Librarian's Group has gotten off to a great start this past year. We have had three very interesting meetings at different institutions: Aurora Public Library, Exempla St. Joseph and Longmont United Hospital.

Each of these meetings has offered a chance for public and medical librarians to come together and share ideas, form new partnerships and find out how other institutions provide health information to the public. The group has had many innovative ideas and developed a brochure to hand out at the Channel 9 Health Fairs this year. Partnerships are forming from these meetings. Karen Wells has developed a partnership with public libraries in Wheat Ridge. This "West End Group" has had preliminary meetings and will start coming together for training sessions. This may be a perfect partnership to emulate in other parts of the state.

Treasurer's Report

Submitted by BJ Croall

April 1, 2002 - March 21, 2003 (fiscal year ends 3/31/2003)

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Daphne Hyatt, Treasurer, April 1, 2002 - Dec.29, 2002

B.J. Croall, Treasurer, Dec. 30, 2002 - present

INCOME:

<u>BUDGET DESCRIPTION</u>	<u>DETAILS</u>	2002-2003	
		<u>BUDGET</u>	<u>TO DATE</u>
Dues		\$2,700	\$2,715
Interest		\$50	\$8
Royalties		\$0	\$0
Miscellaneous		\$250	\$100
CE		\$2,000	\$1,500
Journal Locator	Participants	\$1,000	\$0
	Non-Participants	\$0	\$0
Donations for Annual Meeting		\$600	\$800
TOTAL INCOME		\$6,600	\$5,123
TOTAL EXPENSES		\$10,255	\$3,733

EXPENSES:

<u>BUDGET DESCRIPTION</u>	<u>DETAILS</u>	2002-03	
		<u>BUDGET</u>	<u>TO DATE</u>
COUNCIL QUOTES			
Printing	4 issues, ~120 copies ea	600	0
Postage		600	0
Masthead		250	519
Envelopes		50	0
Copyright		60	0
PROGRAM			
Meeting Refreshments	3 programs @ \$100	300	412
Honoraria		300	150
Equipment & Room Rental		200	0

EDUCATION			
Mailings / Copies		100	7
Honoraria.		300	0
CE Course Expenditures.		2,500	277
Isabelle T. Anderson Collection		350	0
Professional Development Fund		500	0
JOURNAL LOCATOR			
Storage		360	0
Updating		0	0
Mailing		225	0
MEMBERSHIP			
Directory - Updating		100	100
Joint Directory		100	0
Misc. Mailing & Supplies		125	22
EVENTS			
Annual Meeting (lunch & speaker expenses)	Honorarium, Lunch	1,000	686
Rocky Mountain Book Festival		120	0
Colleague Connection		200	0
Officer Lunch		250	226
Annual Party		75	0
ADMINISTRATION			
Office Supplies		100	7
Stationery/Mastheads		200	365
PO Box		58	44
Internet		732	612
Contingency Fund		500	304
TOTAL EXPENSES		10,255	3,733

Bank balance (3/11/03 statement) : \$13,221.65
Current checkbook balance (3/21/03) : \$13,209.00

CCML also has two certificates of deposit: a six-month CD maturing 6/15/03, valued at \$1,563.56 on 12/15/02 AND a twelve-month CD maturing 12/15/03, valued at \$1,598.64 on 12/15/02

Respectfully submitted,
BJ Croall, Treasurer