

COLORADO COUNCIL OF MEDICAL LIBRARIANS
GENERAL ASSEMBLY BUSINESS MEETING

April 20, 2012 | Health Sciences Library, Anschutz Medical Campus

1. Call to order, Deb Weaver, 10:50am
 - a. In Attendance:
 - i. Deb Weaver, President
 - ii. Erin Palazzolo, Treasurer
 - iii. Jerry Carlson, Parliamentarian
 - iv. Melissa DeSantis, Education Committee Chair
 - v. Jeff Kuntzman, Internet Committee Chair
 - vi. Peggy Cruse, Secretary
 - vii. Debra Taylor, Membership Committee Co-Chair
 - viii. Dana Abbey, President Elect
 - ix. Lisa Traditi, Awards Committee Chair
 - x. Lilian Hoffecker, Nominating Committee Chair
 - b. Absent:
 - i. Shandra Protzko, Bylaws Committee Chair
 - ii. Sarah Katsh, Library Cooperation Committee Chair
 - iii. Melissa Kovac, Membership Committee Co-Chair
2. Approval of October 2011 minutes, Peggy Cruse
 - a. Dana Abbey moved to approve the minutes.
 - b. Margaret Bandy seconded the motion.
 - c. All members voted in favor to approve.
3. Treasurer's report, Erin Palazzolo
 - a. Debra Taylor moved to approve the current report.
 - b. Lisa Traditi seconded the motion.
 - c. All members voted in favor to approve.
4. Committee Reports:
 - a. President-Elect, Dana Abbey
 - i. There was record attendance at CCML meetings this year.

- ii. Members should consider hosting a general meeting in the 2012-13 year. Contact Dana if you're able to host one of the following meetings:

Day	Date	Time	Event	Location
Friday	21-Sep-12	8:15-11:45A	General Membership	TBA
Friday	16-Nov-12	8:15-11:45A	General Membership	TBA
Friday	15-Feb-13	8:15-11:45A	General Membership	TBA
Friday	19-Apr-13	8:15-11:45A	General Membership	TBA

- b. Secretary, Peggy Cruse (no news)
 - c. Treasurer, Erin Palazzolo
 - i. To avoid confusion during executive officer term changes, the end of the fiscal year has changed from April to the end of June. In June, Erin will post a full treasury report.
 - d. Awards, Lisa Traditi (no news)
 - e. Bylaws, Shandra Protzko (no news)
 - f. CQ Blog, Melissa Kovac (no news)
 - g. Education, Melissa DeSantis
 - i. 20 people attended the April 18th MLA webcast, "Leveraging Mobile Technologies for Health Sciences Libraries."
 - ii. When the DVD recording of the session is available, Melissa will loan it to interested members. Please contact her to put your name on the waiting list.
 - h. Internet, Jeff Kuntzman
 - i. The annual report is on the CCML website.
 - i. Library Cooperation, Sara Katsh
 - i. The annual report is on the CCML website.
 - j. Membership, Melissa Kovac (no news)
 - k. Nominating, Lilian Hoffecker (no news)
 - l. Consumer Health SIG, Dana Abbey (no news)
5. Old Business
- a. Ad hoc Fundraising Task Force report, Lynne Fox

- i. On April 12th, 8 volunteers from CCML met to discuss coordinated efforts to approach vendors for donations.
 1. Background
 - a. CCML is about \$500 short of covering all its expenses and fundraising is a feasible way to make up this deficit.
 - b. Rather than having the President Elect be the sole fundraiser for CCML, a team of volunteers can share this responsibility.
 - c. Lynne will coordinate the group effort.
 2. Process
 - a. Leslie Williams has shared her list of contacts (see handout).
 - b. If you volunteer to contact a person that isn't on this list, send updates to Lynne.
 - c. Volunteers will start by calling their contact person to ask how companies generally contribute to organizations. (When is the best time to ask for donations? Who is the best contact person?).
 - d. If you talk to anyone about contributions at an annual association meeting (i.e. MLA), email the CCML list so others don't contact the same vendor.
 3. Incentives for vendors to donate
 - a. There will be different incentives for vendors to contribute to CCML, ranging from sending an email to the entire CCML listserv, to presenting at a CCML meeting.
 - b. We need clever names for the donation amount levels (ie Gold, Silver, Bronze) that reflect something about our profession. Send Lynne ideas.

- c. Members were asked if they were okay having vendors present their products at our meetings. No one opposed, although it was mentioned that educational programs were preferable to sales pitches. Lynne will coordinate with vendors if they wish to present.
 - 4. Other fundraising ideas
 - a. Char proposed an online book sale, where libraries or individuals will give her unwanted books and she will sell them using an online book vendor. All proceeds would go to CCML.
 - b. This will begin as a pilot project, so we will start small. If you have one unwanted book, email Char.
 - 5. Lynne motioned to instate the Fund Raising Task Force as a Committee.
 - a. No Discussion brought up.
 - b. All voted in favor of the motion.
- 6. New Business (none)
- 7. Announcements
 - a. Deb Weaver was awarded the Marla Graber award.
 - b. Awards for participation in a committee or office for the previous year were given to members.
 - c. Lisa Traditi announced her coordination with MCMLA, SCC, NCNLG and MLGSCA to host a quad chapter meeting in Denver in the fall of 2014.
 - i. Lynne Fox, Diane Tobin, Dana Abbey, and Erin Palazzolo will help with venue and hotel scoping for the expected 300-500 attendees. If you're interested in helping coordinate lodging and venue arrangements, please contact Lisa.

Adjourn, Deb Weaver, 11:57am