Call to order: 10:50am

Officers present: Kim O’Neill, Liz Kellermeyer, Jerry Carlson, Kristen DeSanto

Number of attendees: 17

Approval of previous meeting minutes: Lisa Traditi moved to approve the November 4 minutes and Karen Wells seconded. No one opposed and the minutes were approved.

New members or guests: none

President’s report: nothing to report

President-elect’s report: Liz distributed copies of the new flyer. The designer will provide us with three files of varying resolution, depending on how it will be used. Due to copyright restrictions, she cannot provide us with the source file, but will offer a reduced rate ($20/hour) if any updates are needed in the future. The files will be added to the CCML website for safekeeping.

Treasurer’s report: Jerry presented the treasurer’s report of the budget since September 9. We will pay for the design of the flyer as a capital expense. We have collected ~$670 in dues through PayPal so far. The deadline to renew membership is February 15. Liz will begin checking the post office box – if anyone has sent in a check to pay for dues, she will get the checks to Jerry for deposit and notify Ben so that he can manually update their membership status in the system. Those paying via PayPal are automatically updated in the system.

Committee reports

Membership/Marketing: Ben Harnke will bring the printed name tags to the next meeting. If anyone wants to use theirs, they will be responsible for keeping up with it and bringing it to future meetings.

Colleague Connection: Colleague Connection will be held on April 27 from 5:00 – 8:30pm at University of Denver. Ben has been on the Colleague Connection committee for the past three years and would like to hand it off to someone else. Laura Cullerton and Liz Kellermeyer volunteered. There was discussion about CCML sponsoring students to attend. Ben moved that we sponsor two students at $25 each, and Liz seconded the motion. Jerry noted that we have $50 allocated in the budget for Colleague Connection anyway. No one opposed and the motion passed.
**Nominating:** Hannah Moody announced the new executive members for 2017-2018: Kristen DeSanto – president-elect; Jerry Carlson – treasurer; Elizabeth Thoms Charles – secretary.

**Bylaws:** nothing to report

**Education:** Melissa Kovac announced that CCML will be sponsoring an upcoming MLA webinar on March 22 at Porter Adventist Hospital (room TBA). Two days after the live viewing, a link of the recording will be shared with those who are not able to attend live. The topic is “Finding Grey Lit for Systematic Reviews: Can It Be More Black and White.”

**Internet:** nothing to report

**Social Media:** Emily Petersen reported low engagement with the weekly top 5 Facebook posting and asked for ideas on whether or not to discontinue or replace it. A Facebook post can only contain one embedded link, so “top 5” will be changed to one fact/post per week, and see if this leads to better engagement.

**Awards:** Elaine Connell announced a call for nominations for the Marla Graber Award. She has sent an email to the listserv which contains a link to the qualifications, past recipients, and nomination form. Nominations will be accepted through the end of February and the recipient will be announced at the April meeting.

**Old business:** none

**New business/announcements:**
Kristen DeSanto announced that David Pantaleoni, a DU library student, digitized the 1978-1988 issues of Council Quotes. All issues of the paper version (which were printed through 2010) have now been digitized and can be found at [https://dspace.library.colostate.edu/handle/10968/1216](https://dspace.library.colostate.edu/handle/10968/1216).

Lisa Traditi, who was recently named Deputy Director of the Health Sciences Library, announced that her previous position of Head of the Education and Reference Department will be posted soon.

From Karen Wells: Saint Joseph Hospital announces Vivian McCallum, MLS as our new Reference Librarian. Vivian has over 14 years’ experience in Clinical Reference and Consumer Health Librarianship. She has worked in Hospital and Academic Libraries and for the Canadian Health Information Network.

Kristen DeSanto announced that she, Lilian Hoffecker, and Ben Harnke would like to start a discussion group about systematic reviews, and CCML members are invited to participate. The goal is to discuss and share experiences, rather than teach. Ben will send an email soon with more information.

Melissa Kovac has re-posted the open position (0.8 FTE) at Porter Adventist.

**Adjournment:** 11:40am