



CCML Annual Report 2018 – 2019

President

Kristen DeSanto

CCML held four membership meetings this year with interesting and thought-provoking speakers, which were well-attended. This year we offered an online meeting option which allowed more members to participate, who would otherwise not have been able to travel to the meetings. We hosted a happy hour for library students and participated in the University of Denver Library School Showcase of Opportunities on September 21. CCML members answered the call to run for elected offices (president-elect, secretary, and treasurer) and step into committee chair and member positions. Many thanks to the executive committee, and I look forward to the 2019-20 year.

President-elect

Catisha Benjamin

In the 2018-19 term, the President-Elect arranged a happy hour student membership drive on October 12, 2018, and four general membership meetings:

September 2018 – Children’s Hospital Colorado

- Education Program: Donnya Mogensen, Nursing Residency Manager, Children’s Hospital Colorado, “New Nursing Graduate Program”
- Main Program: Anita L. Harris, DNP, MSN, MHA, NEA-BC, Chief Nursing Informatics Officer, Director of Nursing Informatics, Children’s Hospital Colorado, “Nursing Informatics: Highlighting the Puzzle”

November 9, 2018 – Strauss Health Sciences Library, University of Colorado Anschutz Medical Campus

- Education Program: CCML members shared conference information and continuing education experiences from the past year. There were also poster presentations.
- Main Program: Therese “Tess” Jones, PhD, Associate Director, Center for Bioethics and Humanities, University of Colorado Anschutz Medical Campus, “Film, Healthcare, and Advocacy”

February 8, 2019 – National Jewish Health

- Education Program: Nabeeh Hasan, PhD, Bioinformatics Analyst, Center for Genes, Environment & Health, National Jewish Health, “Healthcare for Muslim Patients”
- Main Program: Lindsey Marie Tarasenko, MS, RN, Magnet Program Director, Children’s Hospital Colorado, “Magnet Designation”

April 12, 2019 – Children’s Hospital Colorado

- Main Program: Robert Franklin II, Manager of Diversity, Health & Inclusion, Children’s Hospital Colorado, “Diversity, Health Equity & Inclusion”

Secretary

Jenifer Fisher

During the 2018-2019 year, the secretary attended and recorded minutes for the general membership and executive committee meetings.

General Membership Meetings:

- Friday, September 14, 2018
- Friday, November 09, 2018
- Friday, February 08, 2019
- Friday, April 12, 2019

Executive Committee Meetings:

- Wednesday, May 16, 2018
- Wednesday, August 15, 2018
- Wednesday, October 17, 2018
- Wednesday, January 19, 2019
- Wednesday, March 20, 2019

Approved minutes for both the general membership and executive committee meetings were posted on the CCML website and hard copies were placed in the secretarial binder. The secretarial binder will be handed over to the incoming secretary or returned to the president, Kristen DeSanto, before August 2019.

The secretary section of the CCML wiki on pbwiki was updated:

- Wednesday, August 29, 2018
- Monday, April 01, 2019

The following templates were held by current secretary Jen Fisher until a nomination could be made for the incoming secretary:

- Membership Meeting Minutes Template
- Executive Meeting Minutes Template

- CCML secretary notes timeline

Treasurer

Jerry Carlson

See appendix for treasurer's report.

Awards Committee

Chair: Laura Cullerton

Members: Jerry Carlson, Elaine Connell, Kate Elder, Jaki Frisina, Sharon Martin, Deb Weaver

Library Champion Award presented to three champions:

- Dr. Alwin Steinmann, VP and Chief of Academic Affairs at Saint Joseph Hospital.
- Rae Marshall is the unit educator for preop, PACU, and the GI lab at Porter Adventist Hospital.
- UHealth's Nurse Residency and UExcel programs in Windsor. Current members of the Council are Gwen Andersen, Maude Becker, Peggy Budai, Faith Cantrell, Janet Craighead, Ric Detlefsen, Kathy Diener, Robyn Gustafson, Lorrie Henecke, Kathleen Jablonski, Barb Ochsner, Jennifer Petrilli, Melanie Roberts, Carla Thorson, Jessie Willard, and Kim Woods-McCormick.

Marla Graber Award:

- Lilian Hoffecker, PhD, MLS, Research Librarian, Strauss Health Sciences Library, University of Colorado Anschutz Medical Campus.

Bylaws Committee

Chair: Jerry Carlson

Members: Liz Kellermeyer, Marie St. Pierre

Nothing to report.

Education Committee

Chair: Melissa Kovac

Member: Liz Kellermeyer

The education committee engaged speakers for the September and February CCML meetings and coordinated member presentations for the November meeting. In September Donnya Mogensen, nursing residency manager at Children's Hospital Colorado, and Marie St. Pierre, CCML member and medical librarian at Children's, discussed the ways in which the clinical and research library collaborates with the nursing residency program. In November, CCML members shared details of their professional, educational, and scholarly experiences and achievements during the 2017-2018 fiscal year. February's speaker, National Jewish bioinformatics analyst Nabeeh Hasan, led a seminar on healthcare for Muslim patients.

During the 2018-2019 fiscal year, the education committee licensed two continuing education webinars from the Medical Library Association: Critical Appraisal of Quantitative Research and Putting the Quality in Qualitative: Tips for Evaluating Qualitative Research. The recordings will be available until June 2019.

I am happy to welcome Davin Dearth to the education committee for the 2019-2020 fiscal year.

Internet Committee

Chair: Laura Cullerton

Members: Jeff Kuntzman, Lorrie Spoering

We added a CCML Archives web page: <http://ccmlnet.org/archives>

We made changes to the website to reflect that CCML's mailing address is now c/o the Strauss Health Sciences Library.

We updated the Isabelle T. Anderson Collection web page: <http://ccmlnet.org/ita>

The CCMLnet listserv has 111 subscribers.

We are working with the executive committee on:

- Renewing our domain name and converting to https.
- New payment system, Wild Apricot Payment for hosting and membership renewal instead of current system which is Paypal. There is a 20% surcharge if we still use paypal. The Wild Apricot Payment system accepts credit cards only. Paypal accepts debit and credit cards. Both payment systems still allow payment by check.

Membership Committee

Chair: Ben Harnke

Members: Liz Kellermeyer, Kim O'Neill, Joe Richard

In order to cap our membership levels at less than 100 in order to receive a better subscription rate, all members in two or more years of arrears have been archived. They in essence are deleted from the database, though they can be recovered if necessary.

The PO Box has been moved to the Health Sciences Library. Members Kristen DeSanto and Ben Harnke monitor the mailbox for payments and correspondence.

The Membership Committee is in the process of updating the Committee charge and committee member responsibilities.

We will be nominating Kim O'Neill to become Chair of the Membership committee as Ben moves into the president-elect role.

As of 5/3/2019 we have 42 active members, meaning they have paid their dues for 2018-2019 cycle. 27 memberships have lapsed, meaning they have not renewed in this last cycle. A reminder email was sent on 5/1/2019 to all members in overdue status.

Level	Total	Active	Renewal Overdue	Lapsed
Regular Member	54	34	17	15
Retired (Emeritus) Member	10	7	3	3
Student Member	11	1	10	9
Total	75	42	30	27

Nominating Committee

Chair: Kim O'Neill

Members: Catisha Benjamin, Jenifer Fisher, Liz Kellermeyer

The CCML Nominating Committee nominated the following positions at the November Meeting:

Ben Harnke, nominee for President-elect

Ben is an Education and Reference Librarian at the University of Colorado, Health Sciences Library. He teaches literature searching, PubMed, EndNote, provides research consultations, and conducts literature searches for systematic reviews. Ben has a special interest in copyright in educational settings. When not working you can find him at the local climbing gym or climbing a mountain.

Joseph H. Richard III, nominee for Treasurer

Joseph Richard III has been the Outreach Coordinator at the Frank Ritzel Ames Memorial Library for the past year. Before being promoted to the Outreach Coordinator, he worked as a Circulation Clerk at FRAML for two years. Joseph earned his B.A. in History from the Indiana University of Pennsylvania in 2012 and his MLIS from the University of Denver in 2016. Over the past year, Joseph has lead 'how-to' sessions about library resources and services, designed large scale library programs (e.g. *Escape Room*, *Global Medicine exhibit*, *Down Syndrome Awareness*), organized Readers' Advisory to encourage students to read over summer break, and serves as primary library instructor for the third-year surgery course. He is currently working on organizing a book club for faculty and staff and planning a Women in Military Medicine exhibit.

The CCML Nominating Committee nominated the following position at the April Meeting:

Melissa Kovac, nominee for Secretary

Melissa is the supervisor of library services for Centura Health, headquartered at Harley E. Rice Medical Library at Porter Adventist Hospital in Denver. She received her bachelor's degree in English and religious studies from Cornell University and her master's degree in English literature from Colorado State University. After working as a professional author and editor for 10 years, Melissa returned to school to earn her MLIS from the University of Denver and prior to joining Centura was a librarian at Micromedex and the Association of periOperative Registered Nurses. She is currently the co-editor the MLA's Hospital Libraries Section newsletter and has in the past served as president of CCML.

Social Media Committee

Chair: [Catisha Benjamin](#)

Members: [Marie St. Pierre](#)

Catisha Benjamin is in her second year as Committee Chair. The Social Media Committee consists of one chair and one member. Chair and members post and monitor the Facebook group. Admins can approve membership as well. To date, the CCML Facebook Group has 39 members, including over 50 posts, including photos, membership meeting events, celebratory recognitions, and library discussion pieces. Catisha Benjamin will continue as Chair of the Social Media Committee, unless will like to step up and take the position since she will be President.

Archives Task Force

Chair: Jessica Gerber

Members: Margaret Bandy, Rosalind Farnam, Jenifer Fisher, Sara Katsh

Ex-officio members: Kristen DeSanto, Melissa DeSantis, Liz Kellermeyer

The CCML Archives Task Force spent the last year working on the CCML paper archives. The Archives Task Force updated the Wiki page for the task force, and Jessica drafted the duties for the Archives Task Force Chair. The pre-sort of the archives was completed and work focused on digitizing the two boxes of minutes. The minutes have been digitized and are currently in the process of being ingested into the digital repository. A total of 301 documents from the CCML minutes have been ingested, and a total of 548 documents have been digitized, with 467 of these being the CCML minutes collection. The reports are now in the process of being digitized, with 81 complete, and will be ingested in the upcoming year. The two boxes of minutes are complete, with three boxes remaining consisting of reports and miscellaneous documents.



**COLORADO COUNCIL
OF MEDICAL LIBRARIANS**

EXPENSES	2018-2019 BUDGET	2018-2019 YTD	BALANCE
PROGRAM			
Meeting Refreshments	\$200.00	\$196.28	\$3.72
Honoraria	\$200.00	\$200.00	-
Equipment & Room Rental	-	-	-
EDUCATION			
Honoraria	\$100.00	\$50.00	\$50.00
CE Course Expenditures	\$520.00	\$650.00	(\$130.00)
Isabelle T. Anderson Professional Education Fund	-	-	-
MEMBERSHIP			
Directory - Updating	-	-	-
Misc. Mailing & Supplies	-	-	-
Brochures	-	-	-
EVENTS			
Annual Meeting (lunch & speaker expenses)	-	-	-
Non-CCML Events (Colleague Connect, etc.)	\$50.00	-	\$50.00
ADMINISTRATION			
Office Supplies	-	-	-
Secretary of State Filing	\$10.00	\$10.00	-
PO Box	-	-	-
Internet	-	\$116.55	(\$116.55)
CPA	-	-	-
Contingency Fund	\$120.00	-	\$120.00
AWARDS			
Marla Graber Awards	\$200.00	\$202.75	(2.75)
Library Champion Award	\$150.00	\$150.50	(0.50)
Retirement Recognition	\$50.00	-	\$50.00
TOTAL EXPENSES	\$1600.00	\$1579.08	\$20.92

INCOME	2018-2019 BUDGET	2018-2019 ACTUAL	BALANCE
Dues	\$1598.00	\$1663.52	65.52
Interest	\$2.00	\$2.00	-
Miscellaneous	-	\$100.00	-
TOTAL INCOME	\$1600.00	\$1765.52	\$165.52
TOTAL EXPENSES	\$1600.00	\$1579.08	\$20.92
DIFFERENCE	-	\$186.44	\$186.44
ACCOUNTS	Start	End	Difference
Checking	\$6,605.21	\$7227.69	\$622.48
Saving	\$5,551.58	\$5,552.96	\$1.38
PayPal	\$472.55	\$1617.83 (trans to Wells Fargo)	\$1145.28