

COLORADO COUNCIL OF MEDICAL LIBRARIANS

September 9, 2016
Colorado Mental Health Institute at Fort Logan
Membership Meeting Minutes

Call to order: 11:00am

Officers present: Kim O'Neill, Liz Kellermeyer, Jerry Carlson, Kristen DeSanto

Number of attendees: 10 (which is not enough for a quorum, therefore votes could not be held; Kim will send out the items up for a vote via a Survey Monkey)

New members or guests: Emily Petersen (new member – DU student and CU Health Sciences Library intern)

Approval of April 8 meeting minutes: Will be voted on via Survey Monkey (*approved on 9/23/16 - see addendum for results*).

President: Looking for more people to join committees. Please review the committee lists on the website (<https://ccml.wildapricot.org/governance/committees>) and contact the chair of the committee you are interested in joining.

President-elect: Working on scheduling the next membership meetings. Laura Cullerton is confirming if the November meeting can be held at Platt College (will be held on Friday, November 4th rather than the second Friday due to Kim O'Neill being out of town). The February 10th meeting will be held at Regis. The April 14th meeting will possibly be held at DU, with a panel discussion that students can attend. There will be a happy hour on Friday, October 7th from 4:00-6:00pm at Asbury Provisions so that new members can meet current members and learn more about CCML; library students will be invited and we will offer free one-year memberships for all students who attend.

Treasurer's report: The 2015-16 report as well as the 2016-17 year-to-date report were presented, which will be voted on via Survey Monkey (*approved on 9/23/16 - see addendum for results*). We had 57 paid members last year, although we budgeted for 60 members' worth of dues. There is a gap between income and expenses. The executive committee is proposing to increase annual membership dues by \$5, and this will be voted on via Survey Monkey (*approved on 9/23/16 - see addendum for results*). Other options considered were: charging for CEs although this could discourage attendance; cutting the budget on meeting refreshments and speaker honoraria, or asking speakers to donate their honorarium back to CCML. The \$5 dues increase was felt to be a minimal change that would have a large impact on the budget. We do have savings in several accounts, but would prefer to reserve this for one-time unbudgeted expenses that arise periodically. A proposal was made to use a small amount from

savings to create marketing materials (such as the new brochure), and this will be voted on via Survey Monkey (*approved on 9/23/16 - see addendum for results*).

Committee reports

Membership/Marketing: Brochure redesign – would like to have this completed by the October 7th happy hour. Will be voting on using money from savings to pay someone for the redesign.

Nominating: no report

Bylaws: no report

Education: Melissa Kovac asked to make sure that, for MLA webinars, the plan will be to continue holding them as a group viewing at CU Health Sciences Library.

Internet: Jeff Kuntzman is looking for someone interested in learning the website and how to work on it – he is currently the only one who knows how the website works. Contact Jeff if you are interested.

Awards: no report

Old business: none

New business

Facebook page: Hannah Moody and Emily Petersen have been working on this. They developed posting guidelines and are finishing the policies – once done, these will be posted to the Facebook group and the page will be made public. Emily is posting messages to the page on Fridays – could be medical library-related or other topics of interest to the library profession. The page can be used to promote CCML to library students and public librarians.

Proposal to form a Social Media committee: This will be voted on via Survey Monkey (*approved on 9/23/16 - see addendum for results*). This would be separate from the Internet committee, and would be tasked with the management and creation of CCML social media platforms and using them to help CCML achieve its mission.

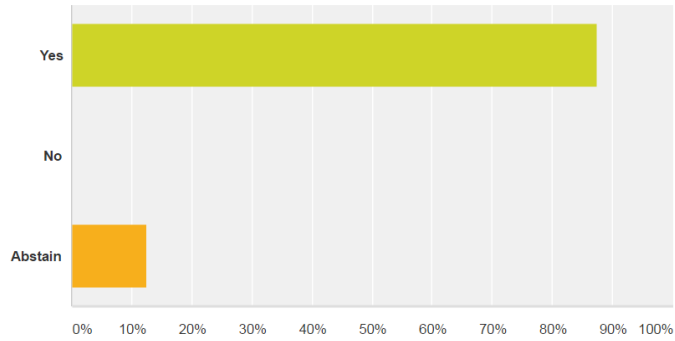
Adjournment: 11:43am

Addendum – Survey Monkey voting results

Q1

I approve the minutes of the April 2016 meeting.

Answered: 32 Skipped: 0

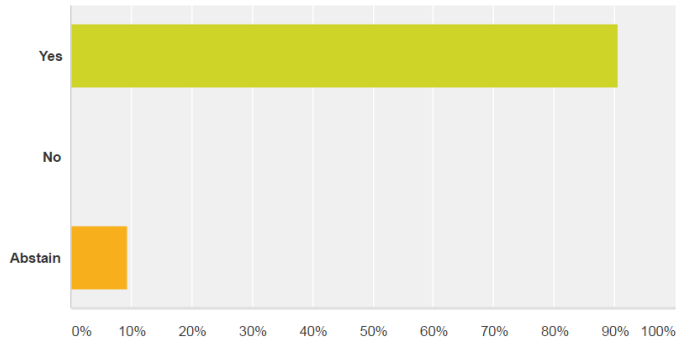


Answer Choices	Responses	Count
Yes	87.50%	28
No	0.00%	0
Abstain	12.50%	4
Total		32

Q2

I approve the annual and current report of the treasurer.

Answered: 32 Skipped: 0

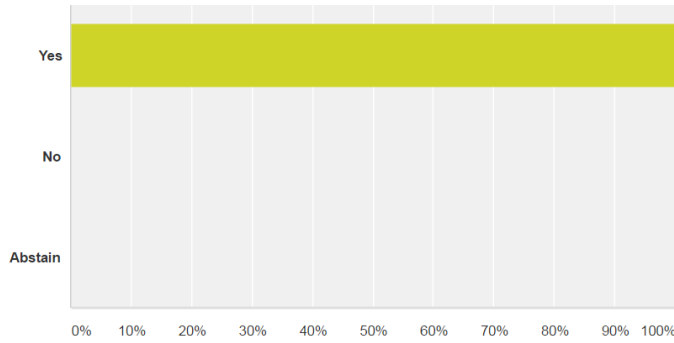


Answer Choices	Responses	Count
Yes	90.63%	29
No	0.00%	0
Abstain	9.38%	3
Total		32

Q3

I approve a \$5 increase in annual membership dues.

Answered: 31 Skipped: 1

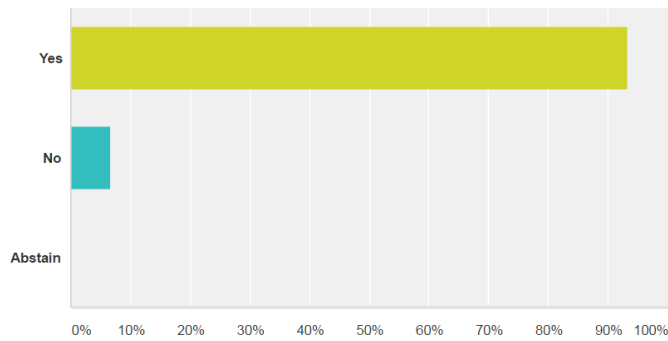


Answer Choices	Responses
Yes	100.00% 31
No	0.00% 0
Abstain	0.00% 0
Total	31

Q4

I approve a approximately \$200 to be used from CCML savings to create marketing materials.

Answered: 30 Skipped: 2

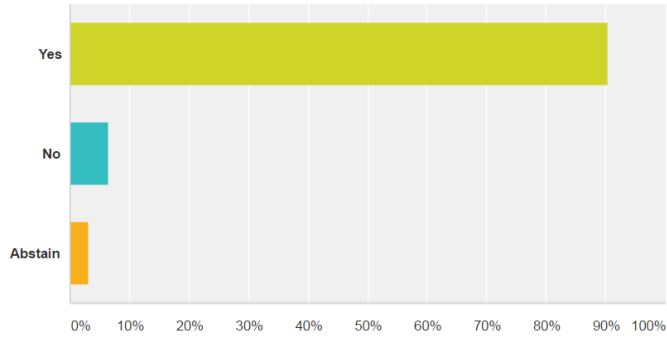


Answer Choices	Responses
Yes	93.33% 28
No	6.67% 2
Abstain	0.00% 0
Total	30

Q5

I approve the creation of a Social Media Committee for the management and creation of CCML Social Media platforms.

Answered: 31 Skipped: 1



Answer Choices	Responses
Yes	90.32% 28
No	6.45% 2
Abstain	3.23% 1
Total	31